

AFSPC Graduation and Departure Information

A. TRANSPORTATION

Do not make airplane departure reservations earlier than 1200 on graduation day (17 Aug 01) since activities are scheduled through 1000. Early dismissal will not be permitted since there is a mandatory number of training days for Flight Surgeon students to complete.

A. OUTPROCESSING (Day before Graduation)

Return:

- All class materials (books, binders, PT belts, etc.)

Collect:

- Individual Flight Record Folder (IFRF)—ensure all flight and simulator times are recorded or have –12s present in order to be entered at your next duty station
- Medical Records (with FDME and any aeromedical summaries)
- Dental Records (should be PCS personnel only).
- Flight Surgeon Badge Orders (physicians only)
- ACIP Orders (USA Active Component physicians only)
- Aviation Badge Orders (all non-physicians)
 Note: Army APAs also have an M3 ASI annotated
- Regular and Frequent Aerial Flight Orders (all except USA Active Component physicians)
- CME certificate
- AER (ARNG and USAR only)
- Student Evaluation(s)—for Medical Students, Interns, and Residents only (the number required will be in accordance with respective medical schools and the number of rotation periods affected)
- Two leather name tags for flight suits
- DA Form 31 (For USA personnel only that are in PCS with TDY en-route status)
- Statement of non-availability for meals

C. GRADUATION

A formal graduation is scheduled in Class A's (or equivalent Service uniform for non-Army personnel) the morning of the last day (17 Aug 01 from 0900-1000) at the Officers' Club for those completing the course. Family and friends are welcome to attend. You will receive the following:

- Diploma
- Metal badge for Class As/Bs to be pinned-on at ceremony

D. Optional Accessories to Purchase

Depending on your next assignment, you might want to consider purchasing the following items at Ft Rucker prior to departing since these items might be difficult to obtain for some individuals at your next duty assignment:

- Additional Leather Name Tags
- Additional Metal Badges (“wings”)
- Subdued Badges (“wings”)for BDUs
- Miniature Metal Badges (“wings”)for Dress Mess Uniforms

D. FORWARDING INFORMATION

Notify Course Director/NCOIC of any new home/work address, phone, and email addresses. Failure to do so will delay or prevent you from receiving any pending documents, future announcements or policy change updates.

E. SPECIAL AVIATION-RELATED ACTIONS AT NEXT DUTY STATION

- Turn into flight operations (within 14 days of arrival):
 - Individual Flight Record Folder
 - Copies of Flight Surgeon Badge and ACIP orders (Active Duty physicians only)
 - Copies of Aviation Badge and Regular and Frequent Aerial Flight Orders and M3 identifier (physicians assistants only)
- Turn into Credentials Coordinator at host MTF (and with any respective certifying agencies):
 - Copy of CME certificate
 - Copy of Diploma
 - Student Evaluations (Medical Students, Interns, and Residents only)
- Turn into Personnel/PERSCOM/NGB for microfiche and ORB:
 - AER (USAR and ARNG only)
 - Copy of Diploma
 - Copy of Flight Surgeon/Aviation Badge Orders
- Turn into Dental Clinic
 - Dental Records (should be PCS personnel only)
- Report to Flight Surgeon Office
 - Turn in Medical Records (with FDME and any aeromedical summaries)
 - Get Reporting to New Duty Station Upslip
 - Schedule next FDME if necessary